

Outstanding Contribution or Achievement Award

This award recognises an outstanding woman who has played a key role in delivering a significant project or initiative that has had a **measurable impact** on their organisation or the broader resources sector.

Examples of projects or initiatives may include:

- **Operational improvements** – such as enhancing efficiency at scale, achieving substantial cost reductions, or implementing novel process innovations.
- **Sustainability and environmental initiatives** – including reducing emissions, improving waste management, or integrating renewable energy.
- **Health and safety advancements** – such as developing new safety protocols, mental health programs, or innovative risk reduction strategies.
- **Workforce development initiatives** – including initiatives that significantly advance diversity, equity and inclusion, deliver large-scale training or upskilling, or influence sector-wide workforce capability.

Selection Criteria

1. Career and Contribution Overview (max. 400 words)

Describe the nominee's career journey and how their work has contributed to meaningful change within the resources sector. Consider including:

- The nominee's personal and professional background, including their entry into the resources sector
- Career development and progression
- Challenges they have navigated in their career and how they overcame them.
- Key career achievements or contributions that demonstrate the nominee's professional growth, expertise and broader impact within the resources sector.

2. Project or Initiative Overview (max. 400 words)

Provide details of a specific project or initiative that the nominee played a key role in delivering. Consider including:

- The context or challenge that led to the project or initiative.
- The nominee's role and responsibilities in delivering the project or initiative.
- The approach taken to implement the initiative.
- The problem-solving strategies or approaches the nominee used to drive outcomes & overcome challenges.

3. Measurable Impact (max. 400 words)

Describe the outcomes of the nominee's work. How has the project or initiative made a difference at an organisational or industry level? Consider including:



- What measurable improvements were achieved as a direct result of the nominee's involvement (e.g., financial, operational, cultural, safety, environmental)?
- How the nominee's decisions, innovations, or leadership influenced the outcome.
- How the nominee ensured the outcomes were sustainable or scalable beyond the initial implementation.
- Evidence or examples showing that her contribution has had a lasting impact – within the organisation or more broadly in the sector.

4. Leadership & Advocacy (max. 400 words)

Beyond the project or initiative described above, explain how the nominee has demonstrated leadership and influenced or inspired others throughout their career. Consider including:

- How the nominee has influenced decision-making or driven cultural change.
- How the nominee has supported the development and advancement of other women in the resources sector.
- Participation in industry forums, committees, or advocacy groups.
- Examples of collaboration, stakeholder engagement, or knowledge-sharing.

Submission Requirements

Photo – you must provide at least 1 (preferably 2) high-resolution photograph of the nominee.

Note that the photo submitted with the nomination will be the photo published throughout the entire awards process (if selected as a finalist). The turnaround between finalists being selected and public announcements being made is very tight so there is no opportunity to submit new photos. Please read the specifications below carefully.

CV – A brief resume (CV) of the nominee, including at least one Referee. Must be in pdf format.

Photo Specifications

- The nominee should be the **only person** in the photograph
- **No** sunglasses
- Minimum size 1MB. Please don't send us tiny photos that are only a few kb in size! They look very grainy and unprofessional when published online and in print.
- We should be able to clearly see the nominees face and eyes in at least one of the photos, avoid photos taken from a distance.
- Photos should be in colour
- If possible we recommend including both a corporate photo and a site photo.

Eligibility

- The awards are open to residents of WA currently working in the mining and resources sector
- Employees of both CME member and non member are welcome to apply



- Previous WIRA finalists/winners can re nominate for the same category after 7 years, or a different category after 5 years. This does not apply to the company initiative category unless nominating the same initiative.

Privacy Statement

- The collection of the entrant's personal information is necessary for the purposes of the awards.
- Personal information will be used by CME to assess entries and to contact entrants.
- CME may use the information collected from award entries in promotional materials, including in the media. Approval will be sought from the nominee prior to publishing.

Nomination Tips

- **Read ALL the criteria first:** Before you start writing, read all the criteria to understand what information belongs in each section. Judges assess each criterion separately and may not be able to award full marks if relevant information is included under the wrong heading.
- **Focus on the Nominee:** The project or achievement being described is central to this award and should be explained in enough detail for judges to understand its significance. However, throughout the nomination, clearly distinguish the nominee's personal contribution from the work of the wider team or project. Judges should finish each example understanding both why the project was important and the specific role the nominee played in its success.
- **Tell a Story:** Think of the nomination as a mini-biography. Lead the judges through a clear, engaging narrative that highlights the nominee's journey and achievements. Avoid bullet points and headings as they break the flow of the story.
- **Optimise Word Limit:** Successful nominations typically use most of the available word limit in each section. The word limits have been designed to allow enough space to provide context, explain achievements and demonstrate impact. If your response is significantly under the word limit, ask yourself whether a judge would be left wondering **how, why** or **how do you know?**
- **Write for a General Audience:** Be mindful of using jargon, technical terms, or project-specific language. Judges come from diverse backgrounds and may not be familiar with every acronym, system, or methodology. Avoid long, complex sentences and instead use clear, simple language to ensure your nomination is easy to understand.
- **Build Strong Paragraphs:** A strong paragraph often begins with a key statement, followed by supporting information that helps judges understand its significance. Consider including some of the following, where relevant:
 - ▶ **The challenge:** What challenge, opportunity or situation prompted the nominee's actions?
 - ▶ **The actions:** What did the nominee do? What was their personal contribution?
 - ▶ **The impact:** What changed as a result? Include measurable outcomes wherever possible (e.g. percentages, cost savings, timeframes or participation rates).
 - ▶ **The personal perspective:** If relevant, how did the nominee respond to the situation? What motivated them, what obstacles did they overcome, or what did they learn from the experience?



Not every paragraph will include all of these elements. Consider which are most relevant to the point you are making.

- **Support descriptive language with evidence:** Descriptive words such as *innovative*, *instrumental* or *pivotal* are subjective and difficult to assess without context. If your sentence or paragraph begins with descriptive language or a summary statement, please follow it up with supporting information i.e what the nominee actually did to be viewed as instrumental, and the measurable impact it had.
- **Review for Impartiality:** After writing the nomination, step back and read it as if you know nothing about the nominee. Does the story flow? Are the achievements and challenges clear? Are summary statements and opinions about the nominee supported with descriptions, examples or measurable outcomes where appropriate? Would a reader understand why this person stands out?
- **Paragraphs:** Before submitting your nomination, make sure you have used paragraphs throughout your response. Well-structured paragraphs make nominations much easier for judges to read and assess.

Contact Details

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